

February 15, 2021

To: HSGA Board  
From: Roberto Alaniz, Secretary/Treasurer  
Subj: Correction to 1<sup>st</sup> Quarter 2020-21 Treasurer's Report

This is to correct the 1<sup>st</sup> Quarter Financial Report for the period beginning July 1, 2020 and ending September 30, 2020. The General Fund Balance as of September 30, 2020 was incorrectly reported as \$16,557.11. That amount was derived from the Ledger spreadsheet that is maintained by the Treasurer using Microsoft Excel software. (I believe that our former Treasurer developed this worksheet).

I inadvertently erased a calculation formula that resulted in the omission of \$775 in expenditures from the General Fund balance. There were two expenditure items that were omitted; \$225 guitar shipping costs and \$550 Scholarship payment to Ke Kula Mele. The correct General Fund balance for that period was \$15,782.11. The ledger has now been fixed. (This was the first quarterly report that I have prepared during my tenure as Treasurer, and my Excel skills were somewhat rusty.)

Treasurer's Report (Balances as of September 30, 2020)

Beginning Balance	\$26,114.12
<b>General Fund</b>	<del>\$16,557.11</del> <b>\$15,782.11</b>
Scholarship Fund	\$9,290.91
<b>End Balance</b>	<del>\$25,848.02</del> <b>\$25,073.02</b>
Japan Account	\$150.00

Major Expenses

Newsletter/Postage	\$1,545.39
Scholarship	\$2,200.00
Misc	\$1,065.00

Major Income

Dues	\$3,648.45
Donations (General)	\$55.00
Donations (Scholarship)	\$730.00
Transfer from Japan	\$1,360.00

The 2<sup>nd</sup> Quarter Financial Report is based on this corrected amount. The following is the ledger sheet for the 1<sup>st</sup> Quarter.

	<b>Beginning Balance FY 2020 -21</b>			<b>15,258.55</b>
7/1/2020	Paypal Sweep ?	DUES+	670.43	15,928.98
7/17/2020	Check to Lynn Keene (from Frank)	MISC	225.00	15,703.98
8/3/2020	Dues	DUES+	285.00	15,988.98
8/3/2020	Transfer to SFund (donations from dues)	DON	50.00	15,938.98
8/4/2020	Transfer from Japan	JAPAN	1,360.00	17,298.98
8/4/2020	International Incoming Wire Fee	BANK	15.00	17,283.98
8/21/2020	Check to Chris Kennison for PA System	MISC	600.00	16,683.98
8/22/2020	Transfer from Savings	SCHOL	1,650.00	18,333.98
8/22/2020	Check Alan Akaka - Malie, Enosa, and Ho'ailona	SCHOL	1,650.00	16,683.98
9/7/2020	Zelle Pay John Ely	NEWS	1,150.00	15,533.98
9/7/2020	Visa Payment: Morrell Printing	PRINT	395.39	15,138.59
9/9/2020	Dues	DUES+	35.00	15,173.59
9/10/2020	Dues - paypal sweep	DUES+	555.79	15,729.38
9/25/2020	Dues - paypal sweep	DUES+	536.23	16,265.61
9/29/2020	Lynn Keene for guitar shipping	MISC	<b>225.00</b>	16,040.61
9/30/2020	Dues	DUES+	291.50	16,332.11
9/30/2020	Ke Kula Mele	SCHOL	<b>550.00</b>	15,782.11
	<b>1ST Quarter Total</b>		<b>4,860.39</b>	<b>5,383.95</b>
				<b>15,782.11</b>

Finally, please note that I did not transfer funds from the Savings (Scholarship Fund) Account to the Checking Account in the amount of \$550. I should have made that transfer when the funds were paid out (as has been the practice). That transfer from Savings was made last week.

Roberto Alaniz